

**Peninsula Fire District**

**Public Fire Hall Usage**

**Request to Use Fire Hall # 2**

**Policy # 2285**

**Attached**

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Fire Hall #2 is available **Only** on **Tuesdays & Thursdays from 8:00 am to 10:00 pm** and a minimum of eight people must be present.

Please complete the following information and submit your request to the Fire Chief.

Request Date \_\_\_\_\_.

Name of Group / Meeting / or Event requesting the usage of Fire Hall #2:

\_\_\_\_\_.

Date (s) of event: \_\_\_\_\_.

Time: \_\_\_\_\_ until \_\_\_\_\_.

Purpose of event: \_\_\_\_\_.

Estimated attendance: \_\_\_\_\_.

Refreshments / meals to be served: Yes or No

**Representative Responsible while Fire Hall is in use:**

**Print Name:** \_\_\_\_\_.

**Address:** \_\_\_\_\_.

**Phone #** \_\_\_\_\_.

**Please read the attached Public Fire Hall Use Policy # 2285 and your responsibilities carefully before signing this form.**

A copy will be retained in the District's Business Office for follow up if needed.

Signature of Applicant: \_\_\_\_\_ & Date \_\_\_\_\_.

Fire Chief Approval: \_\_\_\_\_ & Date: \_\_\_\_\_.

Remarks: