

PENINSULA FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

February 8, 2023 Minutes

1) Fire Board President Nancy Foote called the meeting to order at 11:00 A.M.

2) Fire Board Members present: President Nancy Foote, Secretary Kim Kimball & Directors Mark Burnham and Tracey Smith. Absent: Vice President Bill Barry. Staff present: Fire Chief Andy Courtright, Administrative Assistant Holly Coons & Office Assistant Jessika Price. Public present 0.

3) Pledge of Allegiance: President Foote led the Pledge of Allegiance.

4) Approval of Minutes for Special Meeting January 9, 2023, Special Meeting January 18, 2023 & Regular Meeting January 18, 2023.

President Foote called for a motion to approve the Special and Regular Fire Board Meeting Minutes. Upon a motion by Director Kimball, seconded by Director Smith, and with a unanimous vote, the Fire Board Meeting Minutes were approved as written.

5) Approval of Agenda:

President Foote called for a motion to approve the Agenda for *February 8, 2023*.

Upon a motion by Director Smith, seconded by Secretary Kimball, the motion was approved unanimously.

6) Public Comment: None.

7) Old Business: None.

8) New Business:

A. Monthly Financial Statement-Period 7 FY 2022-2023:

Chief reported the Fixed Assets of \$40,051.12 went to paying off the Handheld Radios.

Chief reported the rest of the Expenditures are on budget.

B. Statement of Economic Interests Cover Page- California Form 700:

Chief informed the Fire Board that the California Statement of Economic form 700 needed to be completed and turned in to Secretary Coons every year.

C. Contract between Peninsula Fire District & Hamilton Branch Fire:

Chief informed the board it's time to renew the contract between Peninsula Fire and Hamilton Branch.

Chief explained one Board Member from Peninsula and one Board Member from Hamilton Branch would need to attend the meeting.

President Foote said she would attend on behalf of Peninsula Fire.

9) Reports:

A. Fire Chief's Report:

Chief reported 28 Emergency Calls. 19 Medical and 9 Fire.

Chief reported the average response time was 6 minutes and 57 seconds.

Chief informed the Fire Board that he sent the letter regarding the Fire Hazard Severity Zone map to the Elected Leaders and CalFire.

Chief reported that Rocky Mountain Cummings was reevaluating Engine 7122, there are still issues after they have worked on it.

Chief reported that the Emergency Broadcast System is wired. He is waiting for the antenna placement. Director Burnham will be installing a small temporary antenna to work out any little bugs and start testing signals.

Chief informed the Fire Board the Almanor Basin Ambulance Meeting has been rescheduled.

Chief reported all projects are on hold due to the winter season.

Chief reported all employees are doing well. He has hired a new per-diem Firefighter, who has started training.

Chief reported all equipment is working well.

Chief informed the Fire Board that he will be taking a vacation on February 13, 2023 to February 22, 2023. He also informed them that he would be taking another vacation on April 22, 2023 to May 2, 2023.

Chief informed the Fire Board that Battalion Chief Steve Hart will be available while he is on vacation.

Chief reported the new phone system is moving slowly. The old phone numbers will be kept.

Chief informed the Fire Board the new Handheld Radios are being put into service; the software has been installed.

Chief reported the \$823,000.00 Stevens Grant for Hazardous Fuels Reductions is fully executed and the Fire Safe Council is moving forward with the planning stage.

B. Fire Board of Directors' Reports / Comments:

None.

10) Correspondence:

A. Special District Risk Management – General Election Information

Chief informed the Fire Board there are 3 openings on the Board of Directors for Special District Risk Management.

11) Closed Session:

A. Almanor Firefighter Association Contract Negotiations:

Fire Board discussed Almanor Firefighter Association Contract Negotiations.

12) Regular Session – Open

Contract negotiations were discussed, No action was taken.

13) Future Agenda Items:

A. Contract between Peninsula Fire District and Hamilton Branch Fire

14) Next Scheduled Regular Fire Board Meeting:

March 15, 2023 @ 11:00 AM, Station 2