

# **Peninsula Fire Protection District**

**Special Meeting of the Board of Directors  
December 28, 2021 at 1:00 PM  
In the Edwin S. Butler Fire Hall # 2, 801 Golf Club Road,  
Lake Almanor, California 96137 530-259-2306**

## **AGENDA**

1. Call to Order – **Regular Meeting of December 28, 2021 – December 15, 2021 Meeting was cancelled**
2. Roll Call / Quorum
3. Pledge of Allegiance
4. Approval of Minutes – **Regular Meeting of November 17, 2021 & Closed Session of November 22, 2021**
5. Approval of Agenda:

(Agenda items shall be addressed in the published order unless a member of the Board of Directors or a member of the public requests a specific item to be taken out of order and the Board agrees to do so).

### **6. Public Comment**

(The public may bring an item not on the agenda forward; however, the Board will not be able to take any action at this meeting. If appropriate, the item will be referred to Staff and/or placed on a future Board Agenda. Items from the Board members or staff may not be discussed by the Board, but if appropriate, will be placed on a future Board agenda. To facilitate business proceedings, a two (2) minute period shall be allowed to each person addressing the Board).

### **7. Old Business:**

- A. Surplus Vehicles - Ford F250 & Hovercraft w / Trailer – Closed Bids **Discussion / Approval – Attachment # 1**

### **8. New Business:**

- A. Fire Board Vacancy – Kim Kimball – Letter of Interest – **Attachment # 2**
- B. OATH of Office – William Barry, Mark Burnham & Tracey Smith
- C. Monthly Expenditures / Revenue for November – Period 5 Fiscal Year 2021-2022 – **Attachment # 3**
- D. Extend Peninsula Fire & Hamilton Branch Fire Contract Discussion / Approval – **Attachment # 4**
- E. Fire Apparatus Engineer – Up-date Job Description – Discussion / Approval – **Attachment # 5**

### **9. Reports:**

- A. Fire Chief's Report
- B. Board of Director's Report / Comments
- C. Correspondence:

### **10. Closed Session:**

- A. Fire Chief's Evaluation / Compensation – Discussion / Approval – **Attachment # 6**

### **11. Closed Session Adjourned**

### **12. Re-Open Regular Meeting**

### **13. Future Agenda Items – To be determined**

### **14. Next Scheduled Regular Meeting – **January 19, 2021, 5:00 pm, Station 2****

### **15. Regular Meeting Adjourned**

**I, Fire Chief Andrew Courtright, hereby certify that I have posted the foregoing Agenda at  
Peninsula Fire Protection District Office & PFPD Web Site  
On or before Saturday, December 25, 2021**