

**PENINSULA FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

June 21, 2023 Minutes

1) Fire Board President Nancy Foote called the meeting to order at 11:00 A.M.

2) Fire Board Members present: President Nancy Foote, Vice President Bill Barry, Secretary Kim Kimball & Director Mark Burnham. **Absent:** Director Tracey Smith. **Staff present:** Acting Fire Chief Stephen Hart & Administrative Assistant Holly Coons. Public present - 1.

3) Pledge of Allegiance: President Foote led the Pledge of Allegiance.

4) Approval of Minutes for May 17, 2023:

President Foote called for a motion to approve the Meeting Minutes for *May 17, 2023*. Upon a motion by Secretary Kimball, seconded by Vice President Barry, and with a unanimous vote, the Fire Board Meeting Minutes were approved as written.

5) Approval of Agenda:

President Foote called for a motion to approve the Agenda for *June 21, 2023*.

Upon a motion by Secretary Kimball, seconded by Director Burnham, the motion was approved unanimously.

6) Public Comment:

None

7) Old Business:

A. EMS Negotiations with Seneca Hospital:

President Foote informed the Fire Board that she attended the last Seneca Hospital EMS Negotiations meeting.

President Foote reported that Seneca Healthcare District CEO, Sean McKenzie would like to establish an EMS contract with Peninsula Fire. She pointed out that the contract must not effect this District's situation with our ambulance emergency calls and response time within the Peninsula Fire District.

President Foote said Sean McKenzie is working on a memorandum of understanding and we shall see what he comes up with.

President Foote said there is not a conclusion yet and she will keep the Fire Board informed.

B. Fire Chief's Position:

Acting Chief Stephen Hart informed the Fire Board that he has submitted a request to enter the Fire Chief's position on the California State Firefighters Association web site. He said it is a \$300.00 charge.

Acting Chief Hart said no one has applied for the chief's position. The information is on the District's web site and he has posted on his LINKIN with over 20 followers and the word is getting out.

Chief Hart said he will keep the Fire Board informed.

8) New Business:

A. Monthly Financial Statement-Period 11 *FY 2022-2023*:

The Fire Board reviewed the monthly financial statement.

There was a question regarding the Petty cash account.

Secretary Coons-Price said we always keep \$300.00 in petty cash. The receipts are turned in and the cash is replenished each fiscal year.

B. Preliminary Budget for Year *2023-2024*:

President Foote asked if the Fire Board has reviewed the preliminary budget and if there were any questions.

There was a brief discussion regarding workers compensation and liability insurance increases.

President Foote called for a motion to approve the preliminary budget for year *2023/2024*.

Upon a motion by Director Burnham, seconded by Vice President Barry and with a unanimous vote the motion was approved.

AYES – 4, NOES - 0 & Absent - 1

9) Reports:

A. Fire Chief's Report:

Acting Fire Chief Hart reported 46 emergency calls for *May*.

33 Medical Aids

4 Fire

24 calls were outside of the District.

President Foote requested a breakdown of the emergency calls. She would like them on or before July 5th. Captain Campbell said he would supply her with the information.

Acting Chief Hart reported that a heavy rescue was a success by everyone involved.

Chief Hart said we had 6 Firefighters that responded to this emergency call which included staff from Station 1, Station 2 & Hamilton Branch Fire.

Chief said once the information went on the District's FACE BOOK page he received several responses including Sacramento City Fire stating what an awesome job the crew did saving the patient's life.

The extrication for the patient under the backhoe, loading him in the ambulance, transporting him to Banner Lassen Hospital in Susanville where a helicopter was waiting and then life fighting him to Renown Trauma Center took a total of 1 hour and 15 Minutes.

Chief Hart said he is very proud to be working with such dedicated and professional Firefighters/MICP/EMT's.

President Foote said we all very grateful for Chief Hart stepping into the Chief Job until a full time chief is hired.

B. Fire Board of Directors' Reports / Comments:

There was none.

10) Correspondence:

A. Nor-Cal EMS Certificate of Appreciation:

President Foote requested a frame to hang the certificate on the wall.

11) Future Agenda Items:

A. Monthly Financial Statement for Period 12 - FY 2022-2023

B. Final Budget for year 2023-2024

C. EMS Negotiations with Seneca Hospital - Negotiator – President Foote

12) Next Scheduled Regular Fire Board Meeting:

July 19, 2023 @ 11:00 AM, Station 2

13) Regular Meeting Adjourned:

There being no further business, President Foote adjourned the Fire Board meeting at 11:20 A.M.

Respectfully submitted by *Holly C. Coons - Price*

The meeting minutes for *June 21, 2023* were approved on *July 19, 2023*.

X 

Nancy Foote, Fire Board President