

PENINSULA FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

March 15, 2023 Minutes

1) Fire Board President Nancy Foote called the meeting to order at 11:00 A.M.

2) Fire Board Members present: President Nancy Foote, Bill Barry, Secretary Kim Kimball & Directors Mark Burnham and Tracey Smith. Staff present: Fire Chief Andy Courtright, Administrative Assistant Holly Coons & Office Assistant Jessika Price. Public present 4.

3) Pledge of Allegiance: President Foote led the Pledge of Allegiance.

4) Approval of Minutes for February 8, 2023:

President Foote called for a motion to approve the Meeting Minutes for February 8, 2023. Upon a motion by Director Kimball, seconded by Director Burnham, and with a unanimous vote, the Fire Board Meeting Minutes were approved as written.

5) Approval of Agenda:

Chief Courtright announced that item # 11-B under closed session will be tabled until the April 19th meeting. This item will be included in open session next month.

President Foote called for a motion to approve the Agenda for *March 15, 2023* with corrections:

Upon a motion by Secretary Kimball, seconded by Director Burnham, the motion was approved unanimously.

6) Public Comment:

Resident Craig Settlemyre explained that item # 11-B Contract between Peninsula Fire & Hamilton Branch Fire should not be under closed session.

Resident Craig Settlemyre suggested that Peninsula Fire & Hamilton Branch Fire should consolidate. He said this would be a LAFco study for review.

Resident Craig Settlemyre informed the fire Board that when there is contract negotiations with the Fire District we must list who the negotiators are on the agenda.

Resident Craig Settlemyre explained that the Fire District should be running a yearly report on the special tax assessment receivables & expense. Government code 50075.3.

Resident Craig Settlemyre encouraged the Fire Board to conduct the Fire Board meetings at 5:00 or 6:00 PM so more public can attend.

Resident Craig Settlemyre requested that the agenda and meeting minutes be sent to him via email.

7) Old Business:

None

8) New Business:

A. Monthly Financial Statement-Period 8 FY 2022-2023:

Chief Courtright explained the Monthly Financial Statement for Period 8 - February 2023.

Chief confirmed that the District is still running within our budget.

Chief informed the Fire Board that the County of Plumas shows the District's first tax drop on our monthly financial statement.

B. Approval of Per Diem Battalion Chief Pay:

Chief Courtright explained that he would like an approval of a pay scale for the position of a Per-Diem Battalion Chief employee.

Chief explained that Steve Hart has agreed to fill in while he is on vacation and as the District needs him on a part time basis.

President Foote called for a motion to approve the pay step for the per-diem Battalion Chief position.

Upon a motion by Secretary Kimball, seconded by Vice President Barry, the motion was approved unanimously.

5 AYES, 0 NOES & 0 Absent.

9) Reports:

A. Fire Chief's Report:

Chief reported 27 Emergency Calls for February. 21 Medical and 6 Fire calls.

Chief reported the average response time in the District was 6 minutes and 7 seconds.

Chief gave an update on Fire Engine 7122. Due to the weather the towing company did not pick up the engine to take it back to Cummins in Sparks, NV to fix the problem correctly.

Chief reported because of the recent weather we have been posting the snow loads regularly.

Chief reported that in some areas homes are over the 100 pounds square footage snow load and the upcoming rains are due to cause the next issues. We have sand available and limited amount of sandbags.

Chief reported we had an ambulance services meeting with General Manager of NORCAL EMS and Plumas County Emergency Medical Care Committee on March 7th. Chief said he attended along with Chester Fire Chief, CEO Sean McKenzie from Seneca Healthcare and CEO from Plumas District Hospital.

They gathered to discuss the future of the ambulance services in the Almanor Basin and the needs of each agencies were discussed as well as a few potential avenues to look into for better funding. Chief said we will be continuing with this process and will bring anything that requires decisions to the Board of Directors.

Chief reported that the next two poles have arrived for the emergency warning sirens for the Lake Almanor point and Bailey Creek. They are hoping to be installed by the end of March to April depending on the weather.

Chief reported that the Emergency Broadcast System is wired and installed and actually have had it on a few times. We still need to tune the antenna but the weather has hindered this stage of the project. We are on track to have all emergency warning sirens and the emergency broadcast system channel 1700AM online by mid spring.

B. Fire Board of Directors' Reports / Comments:

President Foote asked if any of the Board members had anything comments or reports.

There was none.

10) Correspondence:

A. Department of Insurance Letter dated February 8, 2023:

Chief explained this is a reply from the letter that President Foote sent to the Insurance Commissioner regarding Cal Fire's Fire Map that pertains to homeowners insurance in the County of Plumas.

President Foote stated that it seems her letter was not reviewed by the correct department pertaining to the subject of her letter. President Foote said she would write another letter and report back to the Fire Board with the results.

11) Closed Session:

A. Almanor Firefighter Association Contract Negotiations – Firefighter Arbuckle, President Foote & Secretary Kimball:

The Peninsula Fire Protection District and Almanor Firefighters Association Memorandum of Understanding dated 4-9-2023 to June 30, 2024 was discussed.

President Foote called for a motion to approve the MOU dated April 9-2023 to June 30-2024.

Upon a motion by Secretary Kim Kimball, seconded by Vice President Bill Barry, the motion was approved. AYES – 5, NOES – 0 & Absent 0. The motion was unanimous.

The Side Letter of Agreement between Peninsula Fire Protection District and Lake Almanor Firefighters Association to re-open negotiations in September 2023 was discussed.

President Foote called for a motion to approve the Side Letter negotiations.

Upon a motion by Secretary Kimball, seconded by Vice President Barry and with a unanimous vote, the motion was approved. AYES – 5, NOES – 0 & Absent – 0.

B. Contract between Peninsula Fire & Hamilton Branch Fire – Negotiations:

Chief Courtright tabled this item until the April Fire Board Meeting and it will be included on the agenda and discussed in open sessions.

12) Regular Session – Open 11:30

President Foote announced that Fire Board discussed the Almanor Firefighter Association Contract Negotiations & Side Letter of Agreement between Peninsula Fire Protection District & Lake Almanor Firefighters Association.

The Fire Board of Directors voted unanimously to approve the Peninsula Fire Protection District and Almanor Firefighters Association Memorandum of Understanding dated 4-9-2023 to June 30, 2024.

The Fire Board of Directors voted unanimously to approve The Side Letter of Agreement between Peninsula Fire Protection District and Lake Almanor Firefighters Association to re-open negotiations in September 2023.

The Fire Board of Directors voted unanimously to approve the Peninsula Fire Protection District and Almanor Firefighters Association Memorandum of Understanding dated 4-9-2023 to June 30, 2024.

The Fire Board of Directors voted unanimously to approve The Side Letter of Agreement between Peninsula Fire Protection District and Lake Almanor Firefighters Association to re-open negotiations in September 2023.

13) Future Agenda Items:

- A. Contract between Peninsula Fire District and Hamilton Branch Fire Negotiations
- B. Monthly Financial Statement for Period 9.

14) Next Scheduled Regular Fire Board Meeting:

April 19, 2023 @ 11:00 AM, Station 2

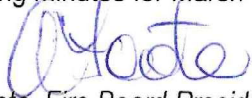
15) Regular Meeting Adjourned:

There being no further business, President Foote adjourned the Fire Board meeting at 11:35 A.M.

Respectfully submitted by *Jessika Price, Office Assistant.*

The meeting minutes for March 15, 2023 were approved on April 19, 2023.

X



Nancy Foote, Fire Board President