

# Plumas County Clerk-Recorder-Elections

520 Main Street, Room 102, Quincy, CA 95971  
530-283-6218, Recorder  
530-283-6256, Elections  
530-283-6155, Fax



Marcy DeMartile, Clerk-Recorder/Registrar of Voters  
Julie Hagwood, Assistant Clerk-Recorder

July 2, 2025

Dear District Administrator,

The Uniform District Election (UDEL) is set for November 4, 2025. The official filing period will begin on July 14 at 8:00 a.m. and will conclude on August 8 at 5:00 p.m. Enclosed with this letter is one copy of the UDEL candidate filing documents; please make copies and share them with anyone interested in applying for positions on your board (**note that some documents are double-sided, please ensure both sides are copied**). Candidates may also visit our office at 520 Main Street, Room 102, in Quincy to obtain filing documents.

Filing documents cannot be issued before July 14 at 8:00 a.m. and will not be accepted outside of the specified filing period. If the incumbent fails to submit their declaration of candidacy (DOC) by August 8 at 5:00 p.m., the filing period **for that specific position only** will be extended until August 13 at 5:00 p.m. for any **non-incumbent** candidates.

Election law does not explicitly prevent someone else from submitting a DOC on behalf of a candidate. If a candidate is unable to come to our office to file their paperwork, they may authorize another person to do so. However, to ensure accuracy, we strongly suggest that candidates scan and email their documents to our office first for a review to check for any errors before submission.

Candidates are advised to file as early as possible during the filing period. The deadlines are strict and waiting until the last minute to file a document that may contain errors could jeopardize their ability to appear on the ballot should your district go to election or to be elected in lieu of election.

Following the certification of the election results, the new terms for the newly elected directors will commence on December 5, 2025.

If you have any questions, please contact me at (530) 283-6129 or [tinaterrazas@countyofplumas.com](mailto:tinaterrazas@countyofplumas.com).

Thank you,

A handwritten signature in black ink, appearing to read "Tina Terrazas", is written over a horizontal line.

Tina Terrazas  
Elections Coordinator