

**PENINSULA FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

August 16, 2023 Minutes

1) Fire Board President Nancy Foote called the meeting to order at 11:00 A.M.

2) Fire Board Members present: President Nancy Foote, Vice President Bill Barry, Secretary Kim Kimball, Director Tracey Smith & Director Mark Burnham. Staff present: Interim Fire Chief Stephen Hart & Administrative Assistant Holly Coons. Public present - 1.

3) Pledge of Allegiance: President Foote led the Pledge of Allegiance.

4) Approval of Minutes for July 19, 2023:

President Foote called for a motion to approve the Meeting Minutes for *July 19, 2023*. Upon a motion by Director Mark Burnham, seconded by Secretary Kimball and with a unanimous vote, the Fire Board Meeting Minutes were approved as written.

5) Approval of Agenda:

President Foote called for a motion to approve the Agenda for *August 16, 2023*.

Upon a motion by Secretary Kimball, seconded by Director Smith, the motion was approved unanimously.

6) Public Comment:

President Foote called for comments from the public.

Tandy Bozeman asked Chief Hart if he knew why there was no water during the Greenville (DIXIE) fire.

Chief Hart explained that the Pacific Gas & Electric shut down the power to avoid firefighters and the public from getting electrocuted. Once the generators run out of power, the water stops pumping.

Chief Hart said this is a sad situation. He is working on a letter to California Office of Emergency Services to stop this from happening. Chief Hart said he expects the letter to be forwarded to the Governor of California.

7) Old Business:

A. EMS Negotiations with Seneca Hospital – Up-Date – Negotiator Nancy Foote:

President Foote stated we have not received a proposal from Seneca Healthcare District, when and if we do, I can always call for a special Fire Board meeting.

President Foote said she will keep the Fire Board informed when there is anything new.

8) New Business:

A. Monthly Financial Statement-Period 13 & Period 1 – FY 2023-2024

Administrative Assistant Holly Coons-Price explained that the financials have not been received from the County of Plumas and will include the statement next month.

B. Resolution 08-16-2023-01: Adopting a Budget for Fiscal Year 2023-2024:

President Foote read the resolution aloud.

President Foote called for an approval.

There was a unanimous vote.

AYES – 5, NOES - 0 & Absent – 0

C. Resolution 08-16-2023-02: Requesting Collection of Charges of charges of Tax Roll for Year 2023-2024:

President Foote read the resolution aloud.

President Foote called for an approval.

There was a unanimous vote.

AYES – 5, NOES - 0 & Absent – 0

D. Resolution 08-16-2023-03: Establishing Appropriations Limit for the 2023-2024 Fiscal Year:

President Foote read the resolution aloud.

President Foote called for an approval.

There was a unanimous vote.

AYES – 5, NOES - 0 & Absent – 0

9) Reports:

A. Fire Chief's Report:

Interim Fire Chief Hart reported 38 emergency calls for *August*.

27 - Medical Aids = (5) in Chester, (2) in Prattville, (3) in Westwood, (2) in Hamilton Branch, (1) in Pinetown & (1) in Clear Creek.

3 - Public Assists = (1) in Chester & (1) in Hamilton Branch.

8 - Fires = (1) in Chester & (1) in Hamilton Branch.

Chief Hart informed the Fire Board that everything is going well. Everyone is doing their jobs.

Chief informed the Board that the parking lot was approved and completed. Chief explained that he was lucky to be able to get in on a tag proposal with the same contractor and bid as Lake Almanor Country Club. The total price was \$96,900.00.

Chief Hart informed the Fire Board that the patient we rescued from under an excavator walked in to the fire station to thank us. He is recovering well. We took pictures of him with all of our on duty crew and we will post them on the Districts website.

Chief Hart reported he has received three resumes and will follow up with interviews and keep the Fire Board informed.

B. Fire Board of Directors' Reports / Comments:

President Foote asked the Board if they have anything to report.

Bill Barry – None

Kim Kimball – None

Mark Burnham – None

Tracey Smith – None

President Foote asked the Chief about the Emergency Warning Sirens. She wanted to know what the signals mean and could we get more information out to the public.

Chief Hart said the sirens go off on the first Tuesday of each month for two minutes and stop. He said this is a test to make sure they are working properly. In the event of a real emergency, the sirens continue to sound every two minutes non-stop.

Chief Hart said he would check to see if the sirens are capable of any other sounds for different types of emergencies.

President Foote requested the Emergency Warning Sirens be added to the next agenda for clarification.

10) Correspondence:

None

11) Future Agenda Items:

A. Emergency Warning Sirens

12) Next Scheduled Regular Fire Board Meeting:

September 20, 2023 @ 11:00 AM, Station 2

13) Regular Meeting Adjourned:

There being no further business, President Foote adjourned the Fire Board meeting at 11:25 A.M.

Respectfully submitted by *Holly C. Coons - Price*

The meeting minutes for *August 16, 2023 were approved on September 20, 2023.*

X

Nancy Foote, Fire Board President

Tracey Smith – None

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Nancy Foote, Fire Board President