

**PENINSULA FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

November 15, 2023 Minutes

1) Fire Board President Nancy Foote called the meeting to order at 11:00 A.M.

2) Fire Board Members present: President Nancy Foote, Vice President Bill Barry, Secretary Kim Kimball, Director Tracey Smith & Director Mark Burnham. Staff present: Fire Chief Robert Gray.

3) Pledge of Allegiance: President Foote led the Pledge of Allegiance.

4) Approval of Minutes for *September 20, 2023*.

The October 11, 2023 was cancelled for lack of quorum.

President Foote called for a motion to approve the meeting minutes for *September 20, 2023*. Upon a motion by Secretary Kimball, seconded by Director Burnham, and with a unanimous vote, the Fire Board meeting minutes were approved as written.

5) Approval of Agenda:

President Foote called for a motion to approve the Agenda for *November 15, 2023*.

Upon a motion by President Foote, seconded by Secretary Kimball.

President Foote called for a count, 5 AYES & 0 NOES. The motion was approved unanimously.

6) Public Comment:

None.

7) Old Business:

None.

8) New Business:

A. Oath of Office – Fire Chief Robert Gray:

Administrative Assistant Coons-Price administered the oath of office to Chief Gray.

B. Seneca Hospital Building Plan Review – Draft Agreement:

Chief Gray explained that Chester Fire was unable to fill the plan review needs so Seneca went to the State to transfer those duties over to us. Chief said he has reviewed building plans before and put together a draft agreement between Seneca and Peninsula Fire for our Fire Board to review. He calculated an hourly rate @ \$70.00 for his time that included some site visits.

After discussing the plan review process, President Foote called for a motion. Upon a motion by Secretary Kimball & seconded by Director Burnham, President Foote called for a count.

5 AYES, 0 NOES. The motion was approved unanimously.

President Foote stated this is a good thing we are doing.

C. Interim Fire Chief Stephen Hart – Appreciation of Service:

President Foote asked that we include an appreciation for Steve Hart but he was unable to attend. We will include him on the agenda the next time he is in our area.

D. Authorized Signatures:

Administrative Assistant Coons-Price had the Fire Board sign an updated authorized signature form for the County of Plumas records.

9) Reports:

A. Fire Chief's Report:

Chief Gray reported 40 emergency calls for *September*.

Medical Aids: 32

8 Medical Aids were in Westwood, 2 in Chester, 9 on the Peninsula, 12 in Hamilton Branch & 1 on the West Shore.

Fire Calls: 5

Public Assists: 3

2 in Hamilton Branch and 1 on the Peninsula

Chief reported 17 emergency calls in *October*.

Medical Aids: 12

6 in Hamilton Branch, 7 on the Peninsula and 1 in Westwood.

Fire calls: 2

1 Westwood and 1 Peninsula.

Public Assists 3

All in Hamilton Branch

Chief reported he met with Seneca Hospital CEO Shawn McKenzie. He explained that Shawn confirmed that he is no longer interested in taking over ambulance services since Chester's measure to increase their tax assessment did not pass. Chief confirmed that Shawn was only trying to help keep Chester Fire and their community as a whole. Chief said Shawn is in favor of Peninsula Ambulance responding to the EMS calls in Chester. Chief reminded the Fire Board that we will maintain the ambulance coverage here.

Chief Gray explained that after meeting with Interim Chief Hart and Battalion Chief Duff, we are capable of increasing our paramedic staff and responding with our own vehicles, but we will not be stationing employees or vehicles in Chester.

Chief Gray informed the Fire Board that he was contacted by Office of Emergency Services (OES) coordinator Lori Pini regarding hosting the OES Mass Causality Equipment Trailer. He said currently the trailer is at the Chester Airport. Chief accepted the trailer and it has been placed in a carport at Hamilton Branch Fire Station. He said the trailer is clean and in great condition and will be available in the event of a mass causality in Plumas County.

Chief informed the Fire Board that the hiring process went well. A hiring list was established and so far we have hired a full time paramedic who will start December 1st along with three part time EMT's starting in mid-December. The other EMT's have been placed on our hiring list for the future.

Merry Christmas!

10) Correspondence:

BRAUN Ambulance Quote – Hand-out

11) Future Agenda Items:

A. Election of Fire Board Officers

12) Next Scheduled Regular Fire Board Meeting:

January 17, 2024 @ 11:00 AM, Station 2

13) Regular Meeting Adjourned:

There being no further business, President Foote adjourned the Fire Board meeting at 11:30 A.M.

Respectfully submitted by *Holly C. Coons - Price*

The meeting minutes for *December 20, 2023* were approved on *January 17, 2024*.

X


Nancy Foote, Fire Board President